

Proposal Title

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Abstract. Here you say what you plan to do and how you plan to do it. What are the anticipated outcomes? Blah, blah, blah.

1. Introduction

This is a reasonable template to use for your proposal. Include suitable graphics to enhance the clarity of the proposal. Also include references in proper format.

In the Introduction section you should put some background, motivation, etc. Bring the reader up to speed with what you plan to work on. Remember, the reviewers may not be conversant in this field.

2. Goals

What do you expect to accomplish? What will the product of your work be? Might it ultimately result in a publication?

3. Method

How will you accomplish your goals? What approach will you use? What things will you need to make it happen? What will you measure? How will you measure it? How will you analyze your data? What will the analysis tell you?

4. Resources

What facilities, supplies, space, computers, programs, expertise... will you need? Do you have access?

5. Budget

Anticipate questions about what things cost, especially if you will use facilities elsewhere. Best to make it a table or a list. Explicitly state any sources and amounts of funding. Some narrative may or may not be appropriate.

6. Timeline

When do you plan on executing specific aspects of the project? Include things such as presentations at meetings. Probably make it a list, rather than a narrative.

References

Lastname, I.I. and A.B. Surname (2045). Title. *Journal Title, Volume*, 1–1300.